



INSTITUTE OF
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NOTIFICATION

To: Dr. Nadia Ayub (Chair)
Dr. Asima Faial
Ms. Urooj Yousuf
Mr. M. Ahsan Khan (Student Member)
Mr. Sartaj Hussain (Secretary/Focal Person)

From: Rector IoBM

Subject: Anti-Drug and Tobacco Committee (ADTC)

Date: February 8, 2023

Reference: HEC Policy on Drug and Tobacco Abuse in Higher Education Institutes 2021 (**Revised**)

Reference No. IoBM/Rector-Office/2022-23/007

Based on HEC revised Policy on Drug and Tobacco Abuse in Higher Education Institutes, I am pleased to appoint you as member Anti-Drug and Tobacco Committee. The scope and roles and responsibility of the committee are as follows:

Scope

This policy covers all public and private sector HEIs and is applicable to students, faculty, staff and visitors (including individuals associated with outsourced services) in the premises of HEIs (campus, class rooms, hostels, play grounds, libraries, laboratories, cafeterias & transport etc.). Each university may develop its own regulations for application of the policy on campus residential areas.

Roles and Responsibilities of the ADTC

The committee will be responsible for ensuring a drug free and smoke free environment in the HEI and to take measures to safeguard the interests of the students in the following ways:

- by inquiring into, investigating and resolving any matter regarding the usage/consumption, sale and distribution illegal drugs in the HEI;
- by inquiring into, investigating and resolving any matter regarding the violation of Anti-Tobacco Legislation at the HEI;
- by coordinating with and connecting students to rehabilitative services including counselling, medical care and helplines when needed;



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- d. by raising awareness on the prevalence, problems and persistence of drug abuse and tobacco consumption;
- e. by providing advice to HEIs regarding the implementation of this policy and relevant legislation;
- f. by ensuring effective coordination with all relevant stakeholders inside and outside the HEI.
- g. maintain close liaison with hostel wardens for implementation of this policy and may relocate the reasonably suspected student for drug abuse or found addicted student.
- h. By taking any other appropriate measures including but not limited to testing of an accused from any authorized laboratory

Focal Person for Drug and Tobacco Abuse:

- a. The member of the ADTC who is from the HEI's administration shall be appointed a Focal Person for matters related to Drug Abuse and unlawful tobacco consumption.
- b. The Focal Person will act as a liaison for the members of the HEI to the ADTC. If a student, staff, or faculty member feels that he or she needs medical and/or mental health assistance and counselling or would like to report Drug Abuse or smoking, the student, faculty or staff member may reach out to the Focal Person who will connect the individual to the services requested or refer the matter to the ADTC to begin an inquiry as the case may be.