

MEMORANDUM

To : All Students
From : HoD Students Academic Affairs
Subject : Course Registration and Tuition Fee (Spring Semester 2026)
Date : Saturday, January 10, 2026

Spring Semester 2026 is commencing on Monday, February 2, 2026. Students are requested to register (Add/ Drop) their courses through **SELF SERVICE** system available at CMS System i.e. "**myIoBM**". Students are required to follow the schedule mentioned below for registration:

Spring Semester 2026 Registration Appointment

Date	Time	Programs	Criteria
Monday, January 19, 2026	10:00 am	All MBA 1.5Yrs Programs	None
Monday, January 19, 2026	12:30 pm	MBA 2Yrs Programs	Left with 1 to 36 Credit Hours
Monday, January 19, 2026	03:30 pm	MBA 2Yrs Programs	Left with 37 or more Credit Hours
Tuesday, January 20, 2026	10:00 am	BBA	Left with 1 to 45 Credit Hours
Tuesday, January 20, 2026	12:30 pm	BBA	Left with 46 to 90 Credit Hours
Tuesday, January 20, 2026	03:30 pm	BBA	Left with 91 to 135 Credit Hours
Wednesday, January 21, 2026	10:00 am	BBA	Left with 136 or more Credit Hours
Wednesday, January 21, 2026	12:30 pm	BS JH Accounting & Finance	Left with 1 to 75 Credit Hours
Wednesday, January 21, 2026	03:30 pm	BS JH Accounting & Finance	Left with 76 to 142 Credit Hours
Thursday, January 22, 2026	10:00 am	BS JH Accounting & Finance	Left with 143 to 144 Credit Hours
Thursday, January 22, 2026	12:30 pm	BS Computer Science	None
Thursday, January 22, 2026	03:30 pm	BS Computer Engineering BS Data Science 4Y BS Mathematics and Economics 4Y BS Software Engineering BS Statistics and Business Analytics	None
Saturday, January 24, 2026	10:00 am	BS Accountancy Management and Law BS Supply Chain Management	None
Saturday, January 24, 2026	12:00 pm	BS Economics and Finance BS Business Psychology BS Actuarial Science and Risk Management	None
Saturday, January 24, 2026	02:45 pm	BS Psychology BS Business Intelligence and Analytics BS Media Studies	None
Saturday, January 24, 2026	04:00 pm	All other UGRD Programs B.Ed (Honors) 1.5Y and 2.5Y All MS/MPHIL and PhD Programs	None

Registration will remain open till Monday, February 9, 2026

Commencement of Classes:

Monday, February 2, 2026

LAST DATE TO DROP COURSES WITHOUT PENALTY THROUGH STUDENT SELF SERVICE ONLY
SATURDAY, APRIL 11, 2026
(FEE WILL BE ADJUSTED AND NOT REFUNDABLE)

LAST DATE TO DROP COURSES WITH PENALTY THROUGH STUDENT SELF SERVICE ONLY
SATURDAY, APRIL 25, 2026
(WITH 'W' GRADE)

Fee Payment

- Monday, January 12, 2026 to Friday, January 30, 2026
- Late Registration fee of Rs. 2000/- (for all programs) will be charged from Saturday, January 31, 2026 to Friday, February 6, 2026