

## **Policy of Faculty Course Load and Planning**

### **Faculty Course Load Policy**

#### **Motivation**

- To enable an equitable distribution of load on all permanent faculty members
- To enable the faculty to manage their teaching, research, student counseling, industry engagement (PR) and administration responsibilities.
- To use credit hour weights in the assignment of responsibilities to the faculty members

#### **Permanent Faculty Course Loads**

- Full time load of a permanent faculty member is 9 credit hours plus research paper.
- Course load can be adjusted according to the research credentials of the faculty members and their administrative assignments.
- Adjustment may be made at the time of their appointment or it may be done later on when responsibilities are assigned.

#### **Course load for active researchers publishing in recognized journals:**

- Normal course load with normal research (one paper) is 03 courses. This varies can be up to 02 courses for those who are involved in active research work.
- To encourage research, course load for the active researcher and holding professorial assignments is different from those who are not active researchers.
- Faculty members may obtain cash incentive in place of course load exemption for research publications
- A faculty member may be assigned a course load greater than the required workload in certain circumstances, in which case the faculty member can claim financial compensation for the additional course.

#### **Visiting Faculty Course Load**

- Visiting faculty member's maximum course load is 2.
- Assignment of course load greater than 2 courses to a visiting faculty member requires prior permission and signing of a semester contract.