

SECURITY INSTRUCTIONS - STUDENTS

1. IoBM is a **"NO SMOKING"** campus therefore smoking (including e-cigarette, vape or any other such device) is not allowed anywhere within the campus including Students Parking Areas. Possession of any such material will also imply as "SMOKING" and the material/item/device will be confiscated.
2. Use of any kind of drugs/narcotics or association with person(s) using or involved in drug use/trafficking may result in rustication of students from the Institute.
3. Weapon/ammunition and/or knife/dagger or any other harmful apparatus/substance etc are strictly not permitted in the campus. Students having security guards with them must inform security staff and disembark security guards at the entry point.
4. ID Card is **MANDATORY** for entry into the campus through Turnstile gates. Student without original IoBM ID card will not be allowed entry into the campus and No excuse whatsoever will be accepted in this regard. Coloured photo copying or any other form of duplication of ID Card is also not permitted. ID Card must not be given to any other person (brother/sister/friend/classmate)for any purpose, whatsoever.
5. Loss of ID card for any reason e.g. snatching, stealing, dropping etc, may immediately be reported to IoBM Security on extension 362/345/222 and/or e-mail address: security@iobm.edu.pk, and to police. ID card must be kept in a good/presentable state. Duplicate ID card may be obtained after filling up requisite form and submitting in the Security Office, alongwith documents/items listed in the form. This form is available on the IoBM official website (Campus/Student Centre/Forms & Applications). Hard copy of the form may also be obtained from the Security Office 24/7.
6. No person from faculty or management will usually demand students' personal use items. However, in exceptional circumstances if such an occasion arises, students must ensure identity of the person to whom handing over their costly items e.g cell phone, laptop, wallet, calculator and watch etc. The management will not be responsible for consequences in such matters.
7. Student commuting by car and wishing to use Students' Parking must obtain Parking Sticker from Security Office for his/her vehicle during the first week of joining. Form for this purpose is available on IoBM website and may also be obtained 24/7 from the Security Office.
8. Vehicles with tinted/dark coloured/screened glasses, even having Parking Sticker displayed, are strictly not permitted to enter the campus/student Parking Area.
9. Students' vehicle entry is allowed from the Entry Point near the bridge on Main Korangi Road and the exit route of the students' vehicle is from Gate No.3 through Gate No.4, unless otherwise asked. All pick and drops are strictly at the Gate No. 5 i.e. SSKCE Gate. Under no circumstances a student is allowed to park vehicle in the parking space reserved for Faculty/Management.
10. No student is allowed to give cash or kind to any employee, especially security guards. A student wishing to help deserving staff is to contact administration for this purpose.
11. Students are not allowed to bring along or call visitors at the campus. In any such case prior permission of the administration is mandatory.
12. Political activity of any nature is strictly prohibited in the campus.
13. Any abnormal or suspicious action should immediately be reported to Security on telephone extension 222, 362 or 345.
14. Students are advised to read their IoBM mail regularly. This will keep students abreast with important curricular information and other activities taking place in the campus.